

MANAGEMENT EVALUATION
Brigham Young University Dietetic Internship

Facility _____ Date _____

Printed: Preceptor _____ Intern _____

Signatures (can be digital):

Preceptor _____ Intern _____

Please evaluate the student/intern on the following areas of performance. Please circle/highlight the number corresponding to your rating. Add comments for particularly strong or weak performance.

Scale: 1 – Needs guidance greater than 50% of time
 2 – Needs guidance less than 50% of time
 3 – Needs no guidance, but still supervision
 4 – Needs no supervision, able to practice independently and consistently
 N/A – not applicable to this rotation

PROFESSIONALISM						
Personal Skills		1	2	3	4	N/A
CRDN 2.10	Appropriate dress and grooming	Comments				
CRDN 2.10	Attitude of learning and willingness to work					
CRDN 2.3, 2.4, 2.5, 2.7, 2.8, 2.10, 5.5, 5.6	Functions as a collaborative and supportive team member, Appropriately assertive, tactful					
CRDN 2.3, 2.4, 2.10, 2.11, 2.12	Respects others, shows cultural humility, addresses cultural biases and differences					
CRDN 2.1	Maintains confidentiality					
CRDN 2.10, 5.8	Shows appreciation for learning opportunities, preceptors, and mentors					
Responsibility		1	2	3	4	N/A
CRDN 2.10	Sets priorities to manage time efficiently, punctual	Comments				
CRDN 2.7, 2.10	Organizes and plans to accomplish tasks, Shows flexibility within facility constraints					
CRDN 2.10	Follows through with responsibilities					
CRDN 2.10	Accepts consequences of actions					
CRDN 2.10	Handles increasing workload					
Communication		1	2	3	4	N/A
CRDN 2.2, 2.3, 3.3	Uses proper channels of communication, Appropriate written and oral communication	Comments				
CRDN 2.10, 3.3	Listens actively					
Problem Solving		1	2	3	4	N/A
CRDN 2.7, 2.10	Able to set and accomplish objectives	Comments				
CRDN 1.1, 1.3, 1.5, 4.4, 4.5, 4.7, 4.8	Gathers pertinent data for projects, finances, quality improvement, feasibility studies, etc.					
CRDN 4.5, 4.8	Analyzes and compares data and alternatives					
CRDN 1.1, 1.3, 1.4, 1.5, 2.8, 4.4, 4.8	Justifies/supports decisions with correct information					
CRDN 2.10, 4.10	Appropriately takes initiative when solving problems					

Resource Management		1	2	3	4	N/A
CRDN 1.2, 2.1	Uses references materials, current techniques, evidence, and regulations	Comments				
CRDN 4.4	Appropriately uses information technologies to manage information and data					
CRDN 4.6	Promotes sustainable use of resources to reduce waste and protect environment					
CRDN 2.1, 2.10, 5.8	Consults with preceptor/instructor or management team; acts within level of competence; complies with regulations and policies					
IMPLEMENTATION						
Technical Skills		1	2	3	4	N/A
CRDN 1.2, 1.3, 1.4, 2.4, 3.13, 4.10	Has and uses adequate knowledge base (i.e. procurement, production, service, distribution, sanitation, maintenance, security)					
CRDN 4.2, 4.10	Performs functions related to sanitation, maintenance, and security					
CRDN 4.5, 4.7	Analyzes financial and productivity data; considers costs and benefits					
CRDN 4.1	Demonstrates knowledge of human resource functions (hiring, training, scheduling)					
CRDN 2.7, 4.1, 5.7	Assesses skills and attitudes of employees, mentors others					
Conceptual Skills		1	2	3	4	N/A
CRDN 4.10, 5.6	Sees “big picture” of full system (e.g., how department fits into organization)	Comments				
CRDN 1.1, 1.3, 1.4, 1.5, 4.10	Uses systems approach to analyze situations					
Project(s)		1	2	3	4	N/A
CRDN 1.1, 1.4, 3.11, 2.3, 2.10, 4.8	Completes and delivers projects as requested by preceptors.	Comments				
EVALUATION						
Monitoring the System		1	2	3	4	N/A
CRDN 4.5	Checks product/service quality	Comments				
CRDN 1.1, 4.3	Participates in quality improvement activities, determines data to view and actions to take					
CRDN 4.1, 4.4, 4.5, 4.7, 4.8, 4.10	Uses appropriate report forms and information systems to monitor and document performance and recommended changes (financial, personnel, etc.)					
Self-Evaluation		1	2	3	4	N/A
CRDN 5.1, 5.2,	Evaluates own strengths and weaknesses	Comments				
CRDN 5.1, 5.2	Accepts suggestions for improvement					
OVERALL PERFORMANCE		1	2	3	4	

Please comment on the student/intern’s overall performance:

Strengths

Areas for further work